

SHIPSTON-ON-STOUR TOWN COUNCIL Minutes



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	<u>May 18th 2018 Minutes</u>	Action
	<p><u>Minutes of the Annual General Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 18th May, 2015</u></p> <p><u>Those Present:-</u> Retiring Mayor P Vial, Town Cllrs B Cooper, I Cooper, A Henderson, F Ivens, K Perry, V Murphy, P Rathkey, S Saunders, D Scobie, J Warner, P White, M Westwood.</p> <p>WCC & SDC: Cllr C Saint SDC: Cllr J Barker Press: 1 Public: 9</p> <p><u>Introduction</u> The Town Crier called the meeting to order and then the Town Mayor, Philip Vial, welcomed Town Council members, the press, and the public to the Annual General Meeting of Shipston on Stour Town Council.</p>	
1	<p><u>Election of Town Mayor</u> Town Mayor Philip Vial requested nominations for Town Mayor for the Mayoral Year 2015 to 2016. Cllr. Rathkey proposed Cllr Jackie Warner, seconded Cllr White – vote taken, 9 for, 2 abstentions – Jackie Warner elected as Town Mayor.</p> <p>Mayor Vial passed the chain of office to the new Mayor. Cllr Warner signed the declaration of acceptance of office as Town Mayor.</p> <p>Mayor Vial presented the consort chain to Cllr Peter White.</p>	
2	<p><u>Election of Deputy Mayor</u> The Mayor asked for nominations for deputy mayor. Cllr Ivens nominated Cllr Murphy, seconded Cllr Saunders – vote taken, unanimously agreed. Cllr Murphy elected as Deputy Mayor.</p> <p>Cllr Warner passed the chain of office to the new Deputy Mayor. Cllr Murphy signed the declaration of acceptance of office as Deputy Town Mayor.</p> <p>Aubrey Brookhouse will be the Deputy Mayor's consort.</p>	
3	<p><u>Vote of thanks for retiring mayor</u> In a vote of thanks to the retiring mayor Philip Vial, the new Mayor thanked him for his hard work and achievements throughout his year in office.</p>	
4	<p><u>Reply by retiring mayor</u> Mr Vial thanked his consort and the council members for their support during his year in office and wished the Town Council well for the coming year.</p>	
5	<p><u>Apologies for absence</u> – Cllr Ferrier</p>	
6	<p><u>Acceptance of apologies</u> Cllr B Cooper proposed that apologies be accepted, seconded Cllr Murphy – unanimously agreed</p>	
7	<p><u>Declarations of Interest</u> Cllr B Cooper declared an interest in Item 15 (the planning application by Martin McColls) and said he would not vote. Cllr Warner declared an interest in item 15 (planning application by Co-op) and said she would not vote.</p>	

8	<p>Previous minutes Cllr Henderson proposed that the minutes of the meeting of 11th April be accepted as a true and accurate record, seconded Cllr Scobie – unanimously agreed</p> <p>Cllr Scobie proposed that the minutes of the meeting of 27th April, corrected to record his attendance, be accepted as a true and accurate record. Seconded Cllr B Cooper – unanimously agreed</p>	
9	<p>Clerk's Report – additional items reported:</p> <ul style="list-style-type: none"> • The Town Clerk read out an e mail received from Richard Cheney • WCC have confirmed that the VAS for London Rd & Stratford Rd have been ordered and should be installed in next few weeks. They apologised for the delay. • SDC requested an urgent reply on planned use of £60,000 S106 money. A suggestion has been made to build a footbridge adjacent to the river bridge. Discussion took place on the reason for the urgency and whether other projects were to be considered. Cllr Scobie asked for it to be included on next Agenda if time constraints permit. Cllr Henderson requested that the Clerk contact SDC to find out timescales and conditions. 	
10	<p>Reports Town Councillors Cllr Ivens – Welcomed new Cllrs Perry & Westwood. Annual playground inspection has taken place and there are items to address. The campaign against dog waste is progressing. She invited members of STC to the Rotary Songs of Praise service on 24 May. Cllr White – update on Shipston Proms 2015 and invited members of STC to sponsors event Cllr Saunders – www.visitshipston.org has been launched, activity by the Tourism group is growing. No other reports</p> <p>County Council Report by Cllr Chris Saint</p> <ul style="list-style-type: none"> • Funding is earmarked for improvements at Portobello junction. • Funding is in place for improved signage for one way system at Gyratory. • WCC has set up a joint audit service with Worcestershire CC. <p>District Council Cllr Jo Barker, the newly elected District Councillor for Shipston South introduced herself to the meeting</p> <p>Cllr Chris Saint – the newly elected District Councillor for Shipston North reported:</p> <ul style="list-style-type: none"> • Has signed off a report proposing that SDC adopt a large number of policies in the Core Strategy ahead of final approval. They are policies not subject to challenge by the inspector, <p>Questions:</p> <ul style="list-style-type: none"> • Cllr Scobie asked if Cllrs Saint & Barker would attend the monthly surgery in the town. • Cllr I Cooper said that even though he had not always agreed with Mr J Kenner, he wanted to thank him for the work he had done on behalf of Shipston during his term as District Councillor. <p>Shipston Forum Forum Editor reported:</p> <ul style="list-style-type: none"> • Lead story – election of new Mayor and Deputy Mayor and Shipston Award winner • Articles on Proms & Food Festival <p>Neighbourhood Plan Cllr B Cooper gave a report. There will be some community engagements events over the next few months. Detailed itemisation of funding and expenditure has been circulated to Councillors. He explained the liability on STC arising from a grant application made for NP would be that the donor reserved the right to reclaim any monies not used. Cllr Scobie asked questions about the job specification for the NP Project Manager and requested future updates to STC on performance against specification. Cllr B Cooper & Cllr I Cooper explained the Project Manager's role to date and Cllr B Cooper said that a performance specification was being looked at or the remainder of the project. Cllr B Cooper proposed that the Town Council Authorise a grant application to be made to Locality to help meet the on-going costs of the Neighbourhood Plan. Seconded Cllr I Cooper. Vote taken – unanimously agreed.</p> <p>River Walk Cllr Saunders reported that progress on the project has stalled temporarily due to a change of mind of one of the landowners who will review their position in the Autumn of 2015.</p>	

- 11 **Open Forum for Parishioners**
- Mrs Marion Ladd reported that she had won Best Dressed Town Crier at a recent Town Crier competition. She featured in a photograph in the Observer recently following her participation in the recent Shakespeare birthday celebrations. She spoke of the 400th anniversary of Shakespeare's death next year and invited as many councillors as possible to attend the celebrations in 2016.
 - Jane Pearce asked if anyone monitored use of the Town Noticeboard and whether there were rules for its use. The Clerk replied that the Council staff monitor it and will try to do so with greater frequency.

12 **To approve or confirm:**
 Cllr Scobie proposed that Standing Orders and Financial Regulations be approved, seconded Cllr I Cooper – **vote taken – unanimously approved**
 Cllr I Cooper proposed that use of the General Power of Competence be approved, seconded Cllr Henderson – **vote taken – unanimously approved**

13 **Date for meetings:**
 Cllr Henderson proposed that the calendar of meetings, dates and venues be accepted, seconded Cllr Scobie – **vote taken - unanimously agreed**

14 **Working Groups and representatives on outside bodies:**

Membership of working groups agreed as follows:

General Purposes Working Group:

Cllr Ivens proposed membership be FI; VM; SS: MW and meetings to be held 2pm on Wednesday. Seconded Cllr I Cooper – **vote taken - 12 for, 1 abstention – motion carried**

Finance Working Group:

Cllr I Cooper proposed membership be IC; AH, FI; VM; DS. Seconded Cllr Saunders – **vote taken – unanimously agreed**

Staffing Working Group:

Cllr Rathkey proposed membership be PR; AH, FI; VM. Seconded Cllr I Cooper – **vote taken – unanimously agreed**

Planning Working Group:

Cllr I Cooper proposed membership be MF; BC; KP; PR; JW. Seconded Cllr I Scobie – **vote taken – unanimously agreed**

Communications Working Group:

Cllr I Cooper proposed membership be PW; IC; KP; DS; MW. Seconded Cllr White – **vote taken – unanimously agreed**

Sustainability Working Group:

Cllr Scobie proposed membership be MF; BC, IC; PR; AH. Seconded Cllr I Cooper – **vote taken – unanimously agreed**

Representatives for outside bodies agreed as follow:

Youth Club – JW

Shipston Educational Trust AH

Sports Club VM

Proms PW

Flood Action Group SS

Rotary FI

Town Band VM is President

Townsend Hall Committee DS if required

Shipston High School AH if required

Shipston Primary School MW if required

The School for Females – IC

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PLANNING MATTERS

NEW PLANNING APPLICATIONS *These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)*

- 15/00919/ADV & 15/00925/LBC – 11 High Street – new Co-op signage
- 15/00946/REM – Land south of Campden Road, west of Oldbutt Rd – reserved matters

NEW PLANNING APPLICATIONS

- 15/01327/VARY – 10 Green Lane – vary condition 2 – roof height
- Cllr Rathkey proposed no representation for 15/00919/ADV & 15/00925/LBC & 15/01327/VARY. Seconded Cllr Scobie. **Vote taken – unanimously agreed.** 15/00946/REM had been voted on at a previous so no further discussion.

PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL

- 15/00820/FUL – 18 New Street – 1 storey rear extension – **Permission with conditions**
- 15/00678/FUL – 32 Furze Hill Road – 1½ storey extensions – **Permission with conditions**
- 14/02897/FUL – Mount Farm, Campden Rd – demolition & construction new home – **Permission with conditions**
- 15/00283/FUL – 24 Callaways Rd – 1st floor side extension & 1 storey rear extension – **Permission with conditions**

OTHER PLANNING MATTERS – Licensing Applications

- 19 High Street – Martin McColls – for sale of alcohol for consumption off the premises every day from 0600 – 2300 – responses by 22 May 2015 (Guidance and Form attached)

Discussion took place about the application by Martin McColls. Cllr Murphy proposed objection. Seconded by Cllr Henderson. **Vote taken – 5 for, 4 against, 1 abstention, 2 not voting – motion carried**

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Financial Matters

Cllr Henderson proposed that all invoices be paid, seconded Cllr Westwood– unanimously agreed. Receipts were noted.

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Correspondence

No questions

Finale

The Town Mayor noted that the next meeting will be held on Monday 8th June, 2015 in New Clark House commencing at 7.00 pm.

The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 8.25 pm.

Signed.....

Date.....

Councillor J Warner
Town Mayor
Shipston on Stour Town Council